

Role profile Cleaner



Job title:	Cleaner(s)
Location:	Scottish Seabird Centre, The Harbour, North Berwick
Salary:	Hourly rate £0.10 above National Minimum Wage
Timing:	7 days per week/job share 11am-4pm
Reports to:	Catering Manager

The Scottish Seabird Centre is conservation and education charity that runs a busy 5-star visitor attraction in the harbourside area of the popular seaside town of North Berwick, East Lothian. Our purpose is to inspire and educate people about the Scottish marine environment so that they are motivated to finding ways to care for it, including supporting and volunteering for conservation projects.

Job description

The Centre attracts around 200,000 visits each year and we pride ourselves on ensuring that our facilities are maintained to a high standard for both visitors and our staff team. We are looking for a cleaner(s) to help maintain a high level of cleaning. You'll be a key part of our team ensuring that our customers receive a warm welcome. Your duties will include additional cleaning procedures designed to continue to keep our people and visitors safe during COVID-19.

Principal duties

The main duties for the cleaner are spread throughout the **Centre** in the welcome areas (café and retail), Discovery Experience, Boat office and staff breakout areas. Your duties will include:

Daily

- Sweeping the floors and/or damp mopping.
- Attend to spillages as directed by the Duty Manager.
- Check and clean the staff kitchen/breakout area and empty the waste bins.

Twice daily

- Checking and cleaning the visitor toilets and fixtures/fixings.
- Check and emptying waste bins in the visitor toilets.

Hourly

- Clean all touch-surfaces with a disinfectant spray (supplied) – focusing on the welcome walkway, Discovery Experience and boat office areas.

The cleaner(s) will also undertake a daily cleaning schedule in the **Office** and **Learning Hub**. This will involve:

- Sweeping, or damp mopping, of floors.
- Hoover office carpet tiles.
- Clean the office kitchen surfaces.
- Check and clean the toilets, fixtures and fittings.
- Empty waste bins to appropriate waste storage points.

Skills and experience

- Experience of cleaning and a pride in doing so to a high standard.
- Knowledge of cleaning equipment.
- A customer-focused attitude as part of our wider visitor experience team.
- The ability to work on your own initiative and organise your time effectively.
- Willingness to be flexible and to help others in the team.
- Good verbal communication skills.
- Work safely, taking personal responsibility for health and safety and co-operating with management to ensure compliance.
- Fulfil any other reasonable request appropriate to the role.

Our values

Our values underpin everything we do. We take pride in bringing these to life in all that we do. We are:

- **PASSIONATE** about Scotland's coastal and marine environment.
- **INSPIRE** others to explore and care for Scotland's coastal and marine environment.
- **INNOVATE** with the approaches we use to engage with people.
- **COLLABORATE** with local and national partners to convey the importance of Scotland's marine environment.
- **INFORMED** about the current health of Scotland's marine wildlife and habitats and the actions required to protect it.
- **TRUSTWORTHY** providing reliable information and acting with integrity and without bias.

Performance: To be measured against the role profile.

Pay: We pay over the minimum wage.

Hours: 11-4pm, 7 days a week (rota and/or job share basis). Let us know what you're looking for and we'll see what we can do.

Benefits

- Pay over the minimum wage
- Pension available
- Training and development for everyone
- 20% discount in the Centre's Gift Shop and Seabird Café.
- 10% discount on the Seabird Centre boat trips.
- Free entry to the Discovery Experience, for you and family members (restrictions on numbers apply)

- Free access to a range of Scottish visitor attractions with an Association of Scottish Visitor Attractions card
- Free access/ special offers for a range of East Lothian attractions with an East Lothian Tourism Attraction Group card
- Working for a successful conservation and education charity in a stunning location.

Applications: Please send your CV and covering letter in support of your application to info@seabird.org