

Charity Trustee Recruitment

The role

We are looking for a new Charity Trustee to bring financial and risk management experience to our Charity Board. The individual would take on the role of being the chair of our Finance, Audit and Risk Committee. These are voluntary roles.

Who we are

The Scottish Seabird Centre is a conservation and education charity (SC025837). Our vision is to help ensure that *"Scotland's marine environment is healthy, wildlife rich, valued and enjoyed by all"*. Our core charitable purpose is *"inspiring and educating people so that they are motivated to take action to care for the marine environment"*.

The charity is supported by the activities of its not-for-profit trading entity - the Scottish Seabird Centre Trading Limited (SC183214) - and fundraising to support activity programmes. Both have operated successfully for 22 years although the COVID-19 pandemic was, like for many businesses, a particularly challenging period as is the current period with high operating costs.

Governance and structure

The charity is led by the chair and a board of (up to 15) trustees. Trustees play an important role in setting the strategy, ensuring a sustainable funding base, and the effective governance and risk management of the charity. The chief executive is accountable to the board for the efficient management of the charity and for the development and implementation of appropriate plans to deliver the strategy.

The charity board meets at least 4 times each year (2 in person and 2 by video/hybrid) and is supported by a Finance, Audit and Risk Committee (4 meetings all hybrid) which scrutinises the financial information and supports the board with its decisions on fund allocations.

Summary of role

The charity trustee duties are set out in [The Charities and Trustee Investment \(Scotland\) Act 2005](#). We are currently looking for an individual who has specific qualifications (or equivalent experience) of being a Chartered Accountant, member of the Association of Chartered Certification Accountants (ACCA) or member of the Chartered Institute of Management Accountants. Trustees' main responsibilities are:

1. An understanding of the charity's purpose and a willingness to champion the Centre's assets and activities to other partners and stakeholders.
2. An understanding of charity governance and an ability to balance opportunity and risk to secure the best long-term interests of the charity.
3. An ability to understand management, financial and impact information and to use this in decision making.
4. A respect for the delegation of responsibilities, authority and accountability to the chief executive.
5. Able to make effective contributions at board meetings to help steer the direction and priorities for the charity.

6. Openly contribute to individual trustee and collective assessments of the board's performance.
7. A willingness to use your communication channels and networks to help consolidate existing, or establish links for new, partnerships that will advance the charity's purpose.

Trustees typically serve a 4-year term and then can be eligible for appointment for a second term.

Further information

Please contact Susan Davies (CEO) via ceo@seabird.org or 01620 890202 for further information about the role or to register your interest.



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